

STAN BUNN  
State Superintendent  
of Public Instruction



OREGON DEPARTMENT OF EDUCATION  
Public Service Building, 255 Capitol Street NE, Salem, Oregon 97310-0203  
Phone (503) 378-3569 • Fax (503) 373-7968 • [www.ode.state.or.us](http://www.ode.state.or.us)

June 7, 2000

Leon Laptook  
Community Action Organization  
1001 SW Baseline Road  
Hillsboro OR 97123-3822

Dear Mr. Laptook:

RE: CACFP Agreement No. 34-03001

The Oregon Department of Education (ODE) has received your letter officially notifying us of your decision to close your family day care home sponsorship portion of the Child and Adult Care Food Program agreement.

Our staff has been working closely with Renee Bruce and Val Laws in the transition of providers to other sponsoring organizations. We appreciate their assistance, support and commitment to the program. We will be in contact with you and your staff regarding close out procedures, including administrative funds, inventory and provider transition.

ODE reviewed your family day care home sponsorship in February, 2000. Due to the closure of your program you will not be required to respond to the corrective action items outlined in the exit interview. The document you received at that time will serve as documentation of the review. Enclosed is a copy for your convenience.

Thank you for your cooperation during the closure process. If you have any questions please contact Lynne Reinoso at (503) 378-3600 ext. 2616.

Sincerely,

Joyce Dougherty, Director  
Child Nutrition Program  
Office of Student Services  
[joyce.dougherty@state.or.us](mailto:joyce.dougherty@state.or.us)

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cc: Jerralyn Ness, Executive Director  
Renee Bruce, Program Manager