

WASHINGTON COUNTY COMMUNITY ACTION ORGANIZATION

451 S. First Ave., Suite 700, Hillsboro, OR 97123

Approved 6-19-91

June 10, 1991

Hillsboro Office

451 S. First Ave., Suite 700
Hillsboro, OR 97123

648-6646 – Administration

- Executive Director
- Children & Youth
- Resource Development

648-0829 – Client Services

- Information & Referral
- Intake & Assessment for all WCCAO Services
- 1-800-533-5941
Special Transportation
- 640-8951 (part year)
Heating Assistance

Emergency

Shelter Home

210 S.E. 12th
Hillsboro, OR 97123

648-0829

- Temporary Family Shelter

Aloha Center

20515 S.W. Blanton
Aloha, OR 97007

642-3236

- Tualatin Valley Food Center
- Christmas Clearing Bureau
- Weatherization
- Fair Housing
- Housing Advocacy
- Fiscal Department
P.O. Box 7069
Aloha, OR 97007

Neighborshare

12230 S.W. Main St.
Tigard, OR 97223

639-0495

- Information & Referral
- Intake & Assessment for all WCCAO Services
- Tigard Shelter

Play It Again

(Thrift Store)

4955 S.W. Hall Blvd.
Beaverton, OR 97005
644-8956

MEMO

To: WCCAO Board of Directors

From: Jose Jaime, Treasurer
Larry Cole, Planning Committee
Chair

The Finance and Planning Committees have reviewed WCCAO's proposed 1991-92 Annual Plan and recommends Board approval of the proposed budget, goals and objectives. In summary, this plan:

1. Is \$2,498,015 or \$224,221 more than our 1990-91 amended budget. WCCAO has received increases in Head Start, Self Sufficiency, United Way and Community Services Block Grant funds.
2. Includes the salary adjustments proposed by the Board Personnel Committee.
3. Increases WCCAO's Resource Development capacity by adding a .50 FTE and funds for a donor data base.
4. Completes the reorganization of family development services into a Self-Sufficiency program.
5. Transfers Volunteer Transportation into WCCAO's Hunger and Transportation Department and assumes adequate funding to cover contracts costs.
6. Includes new funding from United Way for parenting services and affordable housing advocacy.
7. Expands Head Start Services from the current 180 children to 198 children.
8. Restructures client services intakes to match WCCAO's funded capacity and reduces the number of staff added for the energy assistance program.



A United Way Agency

"People Helping People"

WCCAO Board of Directors

June 10, 1991

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9. Relies upon volunteers to fill evening shifts at WCCAO's Shelter Home, beginning 1/1/92.
10. Includes a fund raising goal of about \$230,000, which is about \$32,000 higher than the current year.
11. Includes a capital campaign goal to raise \$260,000 for WCCAO's Multi-Service Center. (The \$260,000 is not included in the budget).

RESOURCE DEVELOPMENT DEPT.
 REVENUE/EXPENSES COMPARISON
 FY'S 88-89, 89-90, 90-91, 91-92

REVENUE LINE ITEM	88-89	89-90	90-91	91-92	91-92
GENERAL CONTRIBUTION	\$2,548.00	\$2,131.00	\$3,000.00	\$3,500.00	\$500 ✓
CAPITAL CAMPAIGN			\$4,394.00	\$16,720.00	(Comments)
CHURCH CONTRIBUTIONS	\$650.00	\$1,060.00	\$2,700.00	\$3,000.00	✓
DIRECT MAIL	\$6,578.00	\$17,669.00	\$30,000.00	\$31,943.00	
NEWSLETTER	\$1,320.00	\$920.00	\$2,000.00	\$2,000.00	
ANNUAL MEETING	\$907.00		\$1,450.00	\$1,500.00	
MARDI GRAS	\$17,792.00	\$42,519.00	\$24,726.00	\$32,000.00	27,000 --
U.W. DONOR OPTION	\$751.00	\$3,161.00	\$4,788.00	\$6,273.00	
FEDERAL CAMPAIGN		\$485.00	\$1,038.00	\$2,228.00	
SALES TO PUBLIC	\$15,228.00	\$13,176.00	\$24,156.00	\$25,000.00	✓
RAFFLE/CASINO NIGHT		\$2,012.00		\$5,000.00	2-3000
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TOTAL GENERATED REVENUE	\$45,774.00	\$83,133.00	\$98,252.00	\$129,164.00	
INVESTED REVENUE (CSBG, C.O.)	\$45,522.00	\$27,392.00	\$43,972.00	\$9,129.00	✓
TOTAL REVENUE (GENERATED, INVESTED)	\$91,296.00	\$110,525.00	\$142,224.00	\$138,293.00	
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EXPENSES	\$111,997.00	\$111,748.00	\$107,390.00	\$138,293.00	
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BALANCE	(\$20,701.00)	(\$1,223.00)	\$34,834.00	\$.00	

WCCAO AMENDED BUDGET 1991-92

EXPENDITURES	GRAND TOTALS	SELF SUFFICIENCY	CLIENT SERVICES	CHILD DEVELOPMENT	HOUSING & ENERGY	HUNGER & TRANSP.	RESOURCE DEVELOP.	CAPITAL CAMPAIGN
7000 SALARIES	\$1,089,456	\$127,671	\$217,231	\$461,114	\$134,152	\$106,236	\$36,067	\$6,985
7100 BENEFITS	\$158,791	\$20,691	\$38,465	\$66,086	\$14,305	\$12,182	\$5,836	\$1,226
7200 TAXES	\$155,358	\$14,356	\$35,188	\$67,803	\$16,465	\$15,606	\$4,986	\$954
8000 FEES FOR SERVICES	\$398,256	\$30,433	\$91,029	\$30,407	\$143,794	\$500	\$26,593	\$75,500
8100 SUPPLIES/SERVICES	\$223,290	\$945	\$16,893	\$62,983	\$112,252	\$26,349	\$3,868	
8200 TELEPHONE	\$24,781	\$1,726	\$10,867	\$5,895	\$2,850	\$2,003	\$1,440	
8300 POSTAGE	\$13,087	\$260	\$1,800	\$1,243	\$1,300	\$4,074	\$4,260	\$150
8400 OCCUPANCY	\$173,040	\$13,259	\$73,911	\$63,015	\$4,900	\$12,940	\$5,015	
8500 EQUIPMENT	\$45,324	\$181	\$7,398	\$28,979	\$3,150	\$4,697	\$919	
8600 PRINTING/PUBLICATION	\$25,799	\$700	\$3,601	\$6,478	\$3,000	\$2,135	\$8,310	\$1,575
8700 TRAVEL	\$71,769	\$3,620	\$5,522	\$42,946	\$6,417	\$11,876	\$1,338	\$50
8800 CONFERENCES & TRAINING	\$19,405	\$1,840	\$1,235	\$7,268	\$4,527	\$2,385	\$2,050	\$100
8900 INDIVIDUAL ASSISTANCE	\$161,015	\$5,075	\$39,900	\$85,985	\$30,000	\$55		
9000 MEMBERSHIPS	\$2,791		\$150	\$1,691	\$850	\$100		
SUB TOTAL	\$2,562,162	\$220,757	\$543,190	\$931,893	\$477,962	\$201,138	\$100,682	\$86,540
8010 & 8012 ADMINISTRATION	\$237,617	\$20,464	\$50,537	\$86,386	\$44,307	\$18,645	\$9,333	\$7,945
8014 FAMILY SERVICE FEE		(\$124,569)	\$38,563	\$86,006				
8015 INTAKE & ASSESSMENT		\$1,283	(\$16,207)	\$8,733	\$6,191			
TOTAL EXPENSES	\$2,799,779	\$117,935	\$616,083	\$1,113,018	\$528,460	\$219,783	\$110,015	\$94,485
REVENUE:								
4000 CONTRIBUTIONS	\$151,986		\$56,559	\$1,200	\$1,116	\$39,726	\$48,385	\$5,000
4200 SPECIAL EVENTS	\$43,650					\$20,150	\$23,500	
4700 UNITED WAY/FEMA	\$182,272		\$136,483		\$10,000	\$27,288	\$8,501	
4800 NON GOVT. GRANTS	\$84,062			\$5,000	\$77,062			\$2,000
5500 GOVERNMENT GRANTS	\$1,853,953	\$117,935	\$318,377	\$1,038,841	\$378,800			
5502 CSBG ALLOCATION	\$136,469		\$70,392	\$7,219	\$13,309	\$36,420	\$9,129	
6001 MEMBERSHIP FEES								
6200 PROGRAM INC/REIMBURSEMENT	\$239,292		\$30,000	\$61,958	\$51,135	\$96,199		
6400 SALES	\$20,500							
6501 INVESTMENTS	\$88,000		\$28,000				\$20,500	
6801 CARRYOVER/FUND BAL.								\$60,000
TOTAL REVENUE:	\$2,800,184	\$117,935	\$639,811	\$1,114,218	\$531,422	\$219,783	\$110,015	\$67,000
SURPLUS/DEFICIT	\$405	\$0	\$23,728	\$1,200	\$2,962	\$0	\$0	(\$27,485)
FUND BALANCE 6/30/91	\$30,090	(\$188)	(\$40,249)	(\$33,281)	\$1,435	\$12,755	\$51,618	\$38,000
FUND BALANCE 6/30/92 (PROJECTED)	\$30,495	(\$188)	(\$16,521)	(\$32,081)	\$4,397	\$12,755	\$51,618	\$10,515