



Paycheck News

July 26, 2002

Deadline is the Friday before pay day; Contacts for articles are: Child Dev. -Farzana Siddiqui, F&CR – Beth Dasher, All others – Winnie Althizer. Roving Reporter: Joani Hagen. Production: Christina Taft. Editor: Winnie Althizer Layout: Natalie

DIRECTOR'S CORNER



For the past six months I have been going through a national process to receive my certification as a Certified Community Action Professional

(CAAP). I have enjoyed re-reading about the history of the War on Poverty & the beginnings of the Community Action movement. It was President Lyndon Baines Johnson that declared a War on Poverty in his 1964 State of the Union address. This was less than two months after President Kennedy was shot. In this speech President Johnson proclaimed: "This Administration today here and now declares unconditional war on poverty, and I urge this Congress and all Americans to join with me in that effort. It will not be a short or easy struggle--no single weapon or strategy will suffice--but we shall not rest until that war is won. The richest nation on earth can afford to win it. We cannot afford to lose it." This was the first time in the history of America that a President had committed the nation to the daunting task of eliminating poverty.

Two months later President Johnson stated that "The War on Poverty is not a struggle simply to support people, to make them dependent on the generosity of others. It is a struggle to give people a chance. It is an effort to allow them to develop and use their capacities, as we have been allowed to develop & use ours, so that they can share as others share in the promise of the nation."

Our roots, as a Community Action, are deep & our history is rich and colorful.

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NEWS OF NOTE

We have a donation of an entertainment book that is available for staff use. Stop by the front desk on your way out to lunch and choose a 2-for-1 coupon from the book!

Lately it seems like a lot of folks are going barefoot in the office. Let's remember doing so is a safety hazard. Of course all of us want to appear professional at all times, so keeping your shoes on "is a good thing".

Congratulations to Lupe Montes who was married on Saturday, July 20th.

COMINGS & GOINGS

Please welcome some new folks to Community Action: Breana Bruce is temporarily helping Jimi out & will return to school in the fall; and Carol Gilliam and David Metzger are Teacher I Substitutes for Early Head Start at the Hillsboro CDC.

COMMUNITY ACTION STAR



Byline: Linda Blackwood

Ivette Cruz has been with CAO for only 6 months, but her ability to work with families has made her an important member of the Hillsboro part day Head Start team. Before joining us, Ivette worked at Portland Impact serving children and families in the southeast Portland area. Coming to work for the Head Start program as a family advocate was a natural progression. Ivette came to us on her birthday, and seems to think she received a "gift that keeps on giving".

Ivette came to Portland from southern California two and a half years ago. She loves Portland, & when asked why says, "Because it's not L.A. Portland is quiet and convenient, and everything a person could need is close by." She lives in north Portland with her husband Jorge & their daughter Melanie who was a participant in the Albina Head Start program. We are pleased that Ivette has joined the Community Action family.

UPCOMING EVENTS!



August 5th Safety Meeting
August 13th Building Meeting 8:30am
August 16th Potluck Picnic in the Park!





FAMILY & COMMUNITY RESOURCES

Are you READY?!?

The first Spanish Ready to Rent training will begin July 26, 2002 at the main office from 10am to noon. Participants who attend this powerful training must commit to attending all six weeks, and graduation will be August 30, 2002. Please tell your clients to call (503) 640-3263 if they are interested in taking part in this class.

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We have learned a lot about poverty in the past 38 years & have made tremendous progress in building healthy communities where low-income people have the opportunities to achieve better lives. And while the eradication of poverty is a very lofty goal, here at Community Action we see the elimination of poverty one family at a time. And we see that our values & the services we provide offer hope to many. I hope you can all feel proud knowing that you are part of the nation's premier movement to positively impact the causes and conditions of poverty.

Jerralynn

CHILD DEVELOPMENT

The selection of children in Pre-K Head Start program began on July 18th. The enrollment capacity in 26 Part-day classrooms is 462 & we have about 800 children on our wait list. We will not be at Mooberry Elementary school this year but we have two classrooms at Peter Boscow Elementary school in Hillsboro School District.

This year Head Start will be serving 628 children in all program models.

A Kid's Domain Summer program, Camp ECO will be temporarily moving from Echo Shaw Elementary school to Emanuel Lutheran church on 1124, South Beech Street from July 26 through August 16. This is due to maintenance & cleaning work that was scheduled for Echo Shaw on these dates.

ECO Campers are selling handcrafted bracelets, key chains and pins to raise money for snow cones for their upcoming field trip to the Zoo. If you would like to help them out, please contact Jennifer Gunterman at extension 267.

Topics

MORALE & WELLNESS

Tips

Recipes

I recently discovered a wonderful marinade from my friend's mother (great cook!) I wasn't given proportions, but here are the ingredients.

Vegetable Oil Sherry Soy Sauce
Minced Fresh Ginger Minced Fresh Garlic
Thinly sliced Green Onions
Sesame Oil (just a little)

This was very good with chicken, steak, and meat substitutes. Enjoy! ~Beth D.

Did you know?????

Every strawberry has 200 seeds.

Strawberries were used as a medicinal herb in the 13th century.

A serving of strawberries gives you 20% of your recommended daily intake of folic acid. Folic acid is vital nutrient that can help prevent birth defects.

In China, the peach is a symbol of longevity and good luck.

If you take the pit from a peach and plant it, a peach tree may grow.

WHAT'S DEVELOPING?

Our **Play It Again** clothes closet continues to receive a steady donation of shampoos & detergents in large, bulk quantities. The volunteers divide the goods up into 8-16 ounce portions & then distribute them to shoppers. They are in desperate need of empty, small, clean plastic containers with screw on or snap on lids to use to distribute these goods (examples: small bottled water containers w/caps, tub margarine-sized containers w/lids). If you would like to help, please bring your clean, reusable containers to Sharon Bosserman-Benson's office (upstairs in main office, SE corner) & place them in the provided bin. The drive will continue through the month of August. Phone Sharon BB at x255 with questions. Thank you in advance!

Please welcome **Jodi Davis**, our new Volunteer & Community Relations Specialist! Her extension is 254. Jodi will carry on our volunteer coordination efforts, community & media relations, in-kind giving program, and will be helping us roll out our branding campaign. We're so glad she's here--stop by the Resource Development offices to say hello.

Did someone say mariachi? Please come to the Hillsboro Tuesday Market on **August 13** to support our partners, Centro Cultural, the Washington County Wine Association, among others, as we celebrate with Mexican music, dance, and food to compliment locally made wines. This is a "pre-harvest" festival of sorts for vineyard owners, agricultural workers, and all the rest of us who enjoy a good celebration. Community Action resource development staff will be present to sell wine raffle tickets. The fun starts at 5 p.m. No charge to attend, with wine and food available for purchase.

Please come!

USTOUS - SALES, SERVICES, NEEDS

Estate/yard sale:

Friday, July 26 and Saturday, July 27

9:00 a.m. - 4:00 p.m.

15th Street between Cedar and Douglas in Forest Grove. Lots of old and new items for everyone.

Submitted by Kristin Ludwig



CHECKS & BALANCES

Fiscal

Facilities - The Facilities Team has been busy organizing their work schedule. To help us help you we ask that you complete a Facilities Work Request for all maintenance work. This includes building repairs, placing items in or removing items from storage, and any other normal day to day operations. All requests need to be submitted to John Russell. Please remember that advance notice is necessary in order for your request to be completed when you need it. Any maintenance that poses immediate danger to life or property needs to be brought to John's attention immediately. John can be reached at 503-693-3245 and jrussell@caowash.org

LOOKIN' FER WORK IN ALL THE RIGHT PLACES

See this info * at: *Common CAO Main/CAO Info/HR Resources/Current Job Descriptions.*

Administration

Bookkeeper (Accts Payable)	\$11.46 - 13.91
IS Systems Coordinator	\$14.98 - 18.08

Child Development

Teacher I (aide)	\$ 8.00 - \$ 9.20
Teacher II all areas (11 positions)	\$ 8.79 - \$10.67
Teacher III A all areas (4 positions)	\$10.55 - \$12.81
Teacher III B Early HS Coffee Creek	\$10.55 - \$12.81
Teacher AKD (school age)	\$10.80 - \$13.12
Family Advocate (.50 fte Coffee Creek)	\$11.21 - \$13.61
Enrollment Systems Spec.	\$12.17 - \$14.78

Development Advancement

Family & Community Resources

Program Assist (Weatherization)	\$10.41 - \$14.07
Auditor/Inspector (Weatherization)	\$13.65 - \$16.58
Early Childhood Specialist (50%fte)	

*NOTE: Please check this address weekly for current information and details. We have many jobs in development that will be posted before the next publication and we will take applications as each job is posted.

Q&A

HR - Ask Winnie Benefits, Diversity...

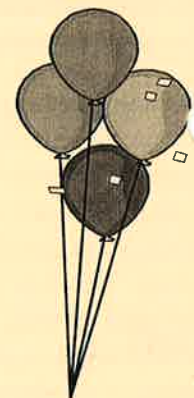
For those of you on summer layoff and electing to keep your insurance coverage, don't forget the August premium is due August 1st. If you haven't sent in your July premium yet – please do so immediately so that your coverage won't lapse.

During the last week of June, I attended a national conference of Human Resource professionals in Philadelphia – we were told that about 10,000 attended! One of our key note speakers was Star Jones (of The View talk show) and she showed us she really does wear Payless shoes!! The conference area covered 6 square blocks & I managed to select sessions at alternate ends, so I got a lot of exercise. Philadelphia is an interesting city & one of our oldest. It was pretty awesome to see the Liberty Bell from a few feet away and walk on the same floorboards as George Washington, John Adams, and Thomas Jefferson. It really makes you think about how extraordinary they were to establish the foundations for our country in a way that had never been done before. I learned a lot about how they differed and because of those differences how they created a unique form of government of the people, by the people and for the people. It was especially poignant given the events of 9-11 and that the next week was our July 4th celebration.

If you have a policy question, please send it to me & I'll answer it in this column.

August BIRTHDAYS

Kristin Ludwig	8/01
Cynthia Johncola	8/04
Christie Curtiss	8/05
Lorie Wilson	8/06
Cortnie Hoefel	8/09
Clara Villanueva	8/12
Marilyn Harrison	8/18
Larine Wallace	8/19
Jody Dolan	8/19
Valerie Conner	8/25
Melissa Heart	8/27
Jennifer Gunterman	8/27
Rafael Alcaraz	8/28



August ANNIVERSARIES

Erika Early	1 yr	Aug 01
Sally Brown	1 yr	Aug 07
Sharon Bosserman-Benson	3 yrs	Aug 09
Leticia Flores	1 yr	Aug 15
Margaret Blaylock	12 yrs	Aug 15
Kathleen Daly	2 yrs	Aug 16
Maria Martyniuk	7 yrs	Aug 22
Cilicia Burrell	3 yrs	Aug 23
Debra Griffin	8 yrs	Aug 25
Jimi Smith	5 yrs	Aug 25
Jewell Taylor	5 yrs	Aug 28
Margaret McNee	8 yrs	Aug 29

SAFETY



Recently it came to the attention of the Head Start Policy Council that our “smoking lounge” behind the kitchen allowed smoke to drift onto the toddler playground—which is a violation of Head Start and Child Care regulations. This message was conveyed to staff who use the smoking area and they made recommendations which were shared with the Policy Council.

At the July meeting, the Policy Council approved a policy declaring the Child Development center and the area within 50 feet of the center “smoke-free”. They asked Community Action to figure out a different place for smoking.

Human Resources and Head Start staff have started looking for possible areas to designate for smoking that will meet the requirements. Meanwhile, smokers are asked not to smoke behind the Child Development Center and to find smoking areas that are at least 50 feet from the Child Development Center. If you have input, feel free to email Winnie Althizer or Marilyn Harrison.