



MEMO

Date: October 14, 2010
 To: Board of Directors
 From: Scott Gardner, Treasurer
 Subject: **Proposed 2010-2011 Community Action Budget Amendment**

The proposed 2010-2011 budget amendment is attached and includes the following:

1. **Overall Budget:** The total revenue of **\$20,108,946** remained close to the original total \$20,493,162, with changes occurring in the sources of revenue gained and lost. See attached revenue list for more detailed information. Our greatest reductions in our approved budget were in ARRA funds (\$1,313,673). In our amended budget, our greatest reductions are in state Head Start funding \$288,321 in Employee Related Day Care (ERDC) grant and \$334,162 in Department of Education funding. The ERDC cuts reduced the number of families served from 75 to 34 and eliminated 17 staff positions. Through attrition, 15 of these staff found other positions in Head Start. The state Head Start cuts eliminated 40, of 727, children and 6 staff positions. All effected staff found other positions in Head Start. Due to the state budget crisis, we will be tracking all state funds very closely and making adjustments as needed.
2. **ARRA Funds:** The original ARRA allocations are bracketed, followed by FY 2009-10 actual spent, with the balance budgeted for 2010-11. This amended budget shows a slight increase in available ARRA funds over the FY 10-11 approved budget. ARRA funded Early Head Start was extended for an additional year, serving 24 infants and toddlers in a home based model. The remaining ARRA Head Start funds were for one time quality improvement and cost of living increase (COLA). The additional COLA funds were folded into the regular Head Start grant award for this year.

ARRA Weatherization services will continue on through March 2011. ARRA reductions in other programs were addressed this summer through lay offs and service adjustments. A total of 4.75 FTE's were eliminated.

	Awards	FY 09-10 Actual	FY 10-11	FY -10-11 Rev
ARRA CSBG	(\$ 570,000)	\$ 518,753	\$ 109,278	\$ 109,278
ARRA Weatherization	(\$2,719,454)	\$ 1,403,171	\$ 904,369	\$ 904,369
ARRA Head Start	(\$ 713,379)	\$ 713,379	\$ 242,546	\$ 242,546
ARRA HPRP	(\$ 815,990)	\$ 222,542	\$ 310,296	\$ 310,296
ARRA EFSP	(\$ 107,519)	\$ 107,519	\$ 0	0
ARRA CCR&R	(\$ 116,138)	\$ 116,138	\$ 0	\$ 50,333
ARRA Furnace Repair	0	0	0	\$ 74,284
TOTALS:	(\$5,093,167)	\$ 3,005,079	\$1,566,489	\$1,691,406

3. **Community Services Block Grant:** Our regular CSBG allocation is estimated to be \$367,473 and has been allocated as follows:

Administration	\$ 54,062
Staff & Board Training	\$ 15,000
Opening Doors	\$ 75,351
Information & Referral	\$ 104,952
Volunteer Coordination, Public Education, Client Data Base	\$ 107,060
	<u>\$ 11,048</u>
TOTAL:	\$ 367,473

4. **Salary & Benefits:** Budget includes a 3% cost of living increase for all eligible employees as of July 1, 2010 as well as a 15% increase in health and dental costs and a 6% employer contribution to a 457 Deferred Compensation Plan for staff directors as of January 1, 2011. The board had approved setting up this plan for the executive director and later approved adding the 5 staff directors to increase agency's competitiveness in attracting and retaining qualified executive level staff.
5. **Administrative Fee:** This budget includes a 10% administrative fee to programs to provide fiscal, executive, human resource, office management, technology and facilities support. Administrative and occupancy cuts were made to adjust to the total reduction in funds. This was done by reducing temporary staffing services, eliminating 4.3 vacant FTE and non-essential contracts such as rugs and uniforms, and trimming back wherever possible.

Program Codes	Origin of funds	Department Program	Revised 10-11 Contract Ammount
Administration			
916	PRIVATE	INTEL SIP - CO	\$100,000.00
Total			\$100,000.00
Resource Development			
710	PRIVATE	Corporations Unrestricted	\$70,000.00
710	PRIVATE	Foundations Unrestricted	\$20,000.00
710	PRIVATE	UW Other	\$20,000.00
710	PRIVATE	Individuals Unrestricted	\$160,000.00
710	PRIVATE	Organizations Unrestricted	\$7,500.00
710	PRIVATE	Court Reimbursements	\$3,000.00
411	FED-CSBG	CSBG Training	\$15,000.00
412	FED-CSBG	CSBG Data Base	\$11,048.00
711	FED-CSBG	CSBG Transfer	\$127,201.00
Total			\$433,749.00
Early Childhood Development			
102	FED	Federal Grant	\$3,281,143.00
102	STATE	State Grant ODE	\$3,063,147.00
104	STATE	State EHS	\$84,840.00
105	FED	Early Headstart	\$1,076,319.00
106	FED	Federal Training	\$62,630.00
106	STATE	State Training	\$78,542.00
109	FED	DHS Child Care	\$299,145.00
111	FED	USDA	\$386,886.00
530	FED	ARRA HS ODE	\$9,977.00
531	FED	ARRA HS EHS	\$2,265.00
532	FED	ARRA HS EHS EXP	\$230,595.00
Total			\$8,575,489.00
Child Care Resource & Referral (CCR&R)			
220	FED	CCD	\$296,860.00
221	FED	DHS	\$97,554.00
222	STATE	WA CNTY Commission	\$21,520.00
223	PRIVATE	Program Fees	\$75,000.00
223	PRIVATE	Foundations Restricted-Target	\$2,000.00
226	PRIVATE	INTEL	\$158,000.00
526	FED	ARRA - CCDF	\$50,333.00
Total			\$701,267.00
Opening Doors			
242	PRIVATE	Tuality Health Care	\$10,000.00
242	PRIVATE	Tuality Health Alliance	\$10,000.00
242	PRIVATE	Legacy Meridian Park Medical Foundation	\$10,000.00
242	PRIVATE	Legacy Health Systems	\$10,000.00
242	PRIVATE	Providence St. Vincent	\$15,000.00
242	PRIVATE	Care Oregon	\$10,000.00
244	FED	Oregon Health Dept. Mothers Care	\$15,935.00
245	STATE	WA CNTY Commission Healthy Start	\$289,562.00
245	FED	WA CNTY Commission Healthy Start Medicaid	\$75,000.00
510	FED-CSBG	CSBG ARRA OD	\$14,000.00
440	FED-CSBG	CSBG Transfer	\$89,527.00
Total			\$549,024.00

Program Codes	Origin of funds	Department Program	Revised 10-11 Contract Ammount
Homeless Services			
330	STATE	Emergency Housing Account EHA	\$295,899.00
331	STATE	State Homeless Assist. Program SHAP	\$95,613.00
332	FED	Emergency Shelter Grant ESG	\$88,350.00
333	FED	FEMA/EFSP	\$45,544.00
334	PRIVATE	Shelter Bridges to Housing/Legacy	\$53,721.00
335	FED	Hillsboro School Dist McKinney Homeless	\$44,000.00
336	FED	CDBG Waitlist	\$16,667.00
337	LOCAL	WA CNTY Safety Levy	\$177,558.00
337	PRIVATE	Corp/Foundations-Restricted	\$15,000.00
337	PRIVATE	Individuals-Restricted	\$4,000.00
338	FED	CDBG Bridges to Housing	\$2,671.00
339	PRIVATE	Shelter NPF Bridges to Housing/Phase II	\$74,455.00
514	FED-CSBG	CSBG - ARRA CCF SUMMER MEALS	\$16,496.00
522	FED	ARRA Shelter HPRP Prev Data	\$9,287.00
523	FED	ARRA Shelter HPRP Prev CM	\$356,659.00
524	FED	ARRA Shelter HPRP Rehous Data	\$2,600.00
525	FED	ARRA Shelter HPRP Rehous CM	\$285,609.00
		Total	\$1,584,129.00
Transitional Housing			
342	FED	SAFAH HUD	\$165,219.00
343	FED	CDBG Warmline	\$28,853.00
344	FED	HSP	\$46,273.00
345	STATE	LIRHF	\$11,451.00
347	PRIVATE	Sunshine Lady Foundation	\$17,000.00
349	LOCAL	Washington County	\$26,000.00
349	PRIVATE	Corp/Foundations Restr	\$65,402.00
512	FED-CSBG	CSBG ARRA HOUSING	\$63,263.00
513	FED-CSBG	CSBG ARRA HOUSING HELP	\$15,519.00
		Total	\$438,980.00
Energy & Emergency Rent			
350	LOCAL	WA CNTY General	\$30,000.00
350	PRIVATE	Corp/Foundations Restr	\$4,000.00
350	PRIVATE	UW RELIEF	\$63,000.00
351	FED	FEMA/EFSP	\$294,522.00
352	PRIVATE	WESTCO	\$25,000.00
352	LOCAL	City of Forest Grove	\$3,750.00
353	LOCAL	City of Tigard	\$5,000.00
353	LOCAL	City of Tualatin	\$2,000.00
535	LOCAL	City of Sherwood	\$2,000.00
353	PRIVATE	Neighborshare Emergency Fund	\$2,000.00
356	FED	CDBG City of Beaverton	\$40,000.00
357	PRIVATE	Hillsboro Emergency Fund	\$2,000.00
357	LOCAL	City of Hillsboro-RENT	\$10,000.00
359	LOCAL	WA CNTY CDBG Emergency Needs	\$30,000.00
390	FED	Low Income Energy Assistance	\$1,894,036.00
391	PRIVATE	OR Energy Assistance PGE	\$2,272,521.00
392	PRIVATE	OLGA - NW Natural	\$43,715.00
		Total	\$4,723,544.00

Program Codes	Origin of funds	Department Program	Revised 10-11 Contract Ammount
Information & Referral			
362	LOCAL	City of North Plains	\$1,000.00
362	PRIVATE	I&R Directories -Sales	\$4,000.00
365	PRIVATE	211 Info - United Way	\$38,000.00
368	PRIVATE	I&R OEAP E2C2 - PGE	\$41,198.00
460	FED-CSBG	CSBG Transfer	\$124,697.00
		Total	\$208,895.00
Weatherization			
371	FED	LIEAP Weatherization	\$586,936.00
372	PRIVATE	Rebates	\$225,000.00
373	FED	Department of Energy	\$173,163.00
374	FED	Bonneville Power Administration	\$22,648.00
375	FED	CDBG Weatherization-Self Help	\$25,000.00
376	FED	CDBG Weatherization-Comp	\$20,000.00
377	PRIVATE	ECHO NW Natural	\$973,616.00
378	PRIVATE	ECHO EE NW Natural	\$178,519.00
520	FED	ARRA DOE WX	\$904,369.00
527	FED	ARRA FURNACE REPLACEMENT PROG.	\$74,284.00
		Total	\$3,183,535.00
		Grand Total	\$20,498,612.00

CAO-SUMMARY
09/27/10

**Community Action Organization
2010-2011 Amended Budget
Board Approved 10/21/10**

	Early Childhood Education 2011	Child Care R & R 2011	Opening Doors 2011	Homeless Services 2011	Transitional Housing 2011	Energy & Emergency Needs 2011	Information & Referral 2011	Resource Development 2011	Administration 2011	Total	10-11 Board Approved Budget
Revenue											
Government Revenue											
Federal	4,662,929	394,414	15,935	0	211,492	2,794,662	0	0	0	8,079,432	5,122,288
CSBG	0	0	100,163	78,782	0	18,928	120,630	158,248	0	476,751	360,403
State	3,912,560	50,333	0	367,312	102,448	4,644,481	41,198	0	0	9,118,332	12,561,454
Local	0	21,520	395,990	560,760	54,853	209,465	1,000	0	0	1,243,588	1,252,426
Total Government Revenue	8,575,489	466,267	512,088	1,006,854	368,793	7,667,536	162,828	158,248	0	18,918,103	19,296,571
Private Revenue											
United Way	0	0	0	0	0	0	38,000	20,000	0	58,000	20,000
Contributions	0	0	0	4,000	0	29,000	0	160,000	0	193,000	193,000
Corporations & Foundations	0	160,000	75,000	113,941	82,402	4,000	0	97,500	100,000	632,843	676,591
Total Private Revenue	0	160,000	75,000	117,941	82,402	33,000	38,000	277,500	100,000	883,843	889,591
Income											
Fees / Sales	0	75,000	0	0	0	0	4,000	0	0	79,000	79,000
Reimbursements	0	0	0	0	0	225,000	0	3,000	0	228,000	228,000
Total Income Revenue	0	75,000	0	0	0	225,000	4,000	3,000	0	307,000	307,000
Total Revenue	8,575,489	701,267	587,088	1,124,795	451,195	7,925,536	204,828	438,748	100,000	20,108,946	20,493,162
Total Combined Revenue	8,575,489	701,267	587,088	1,124,795	451,195	7,925,536	204,828	438,748	100,000	20,108,946	20,493,162
Expenses											
Employee Costs	5,826,057	455,237	480,664	551,666	257,829	1,440,900	154,696	244,251	1,334,447	10,745,747	11,233,771
Supplies	67,946	7,300	3,906	2,197	0	29,793	886	23,700	52,500	188,228	221,758
Professional Costs	65,361	0	0	0	0	0	0	0	207,700	273,061	425,512
Communications	120,799	31,424	13,840	13,836	4,836	59,304	9,385	40,330	93,240	386,994	392,322
Transportation & Travel	100,876	11,000	15,000	6,500	8,900	18,000	3,386	18,675	19,390	201,727	197,847
Marketing	5,099	700	1,000	500	0	5,000	0	12,831	1,000	26,130	23,132
Occupancy	374,772	20,596	5,547	34,294	3,528	43,767	7,913	17,276	199,000	706,695	729,189
Other Rents	135,785	2,654	1,800	0	0	55,416	0	0	237,556	433,211	417,173
Insurance	31,114	0	1,000	2,000	0	18,000	0	0	54,800	106,914	103,797
Repair & Maintenance	52,880	0	0	1,500	0	5,000	0	0	83,183	142,563	220,306
Miscellaneous Expenses	149,179	56,593	4,826	5,350	0	34,530	2,100	6,263	80,105	338,946	504,541
Capital Outlay	81,876	0	0	0	0	0	0	0	90,659	172,535	81,849
Client Expenses	674,658	46,639	0	429,902	145,052	5,391,580	2,364	11,048	205,294	6,906,537	6,563,492
Administrative Charges	889,087	70,124	59,505	122,594	31,050	819,633	24,098	49,212	-2,065,303	0	0
Total Expenditures	8,575,489	702,267	587,088	1,170,339	451,195	7,920,923	204,828	423,588	593,571	20,629,288	21,114,689
Expense Transfers: Other	0	-1,000	0	-45,544	0	4,613	0	0	-493,571	-535,502	-633,152
Adjusted Expenditures	8,575,489	701,267	587,088	1,124,795	451,195	7,925,536	204,828	423,588	100,000	20,093,786	20,481,537
Change in Net Assets	0	0	0	0	0	0	0	15,160	0	15,160	11,625
End of Year Net Assets	0	0	0	0	0	0	0	15,160	0	15,160	11,625



MEMO

Date: June 10, 2010
 To: Board of Directors
 From: Scott Gardner, Treasurer
 Subject: **Proposed 2010-2011 Community Action Budget**

The proposed 2010-2011 Community Action budget is attached and includes the following:

1. **Overall Budget:** The total revenue of **\$20,493,162** is a 7.3% decrease (\$1,493,367) from our 2009-10 amended budget of \$21,986,529, primarily due to the spending down of ARRA funds. In addition, Head Start received \$101,182 in new funding from the state for Early Head Start and \$76,422 from the federal government.
2. **ARRA Funds:** The following allocations are all budgeted numbers. The original ARRA allocations are in brackets and the unspent funds have been budgeted as follows for 2010-11:

	Awards	FY 09-10	FY 10-11
ARRA CSBG	(\$ 570,000)	\$ 518,753	\$ 109,278
ARRA Weatherization	(\$2,719,454)	\$ 1,403,171	\$ 904,369
ARRA Head Start	(\$ 764,066)	\$ 636,956	\$ 242,546
ARRA HPRP	(\$ 815,990)	\$ 222,542	\$ 310,296
ARRA FEMA	(\$ 107,519)	\$ 107,519	\$ 0
ARRA CCR&R	(\$ 116,138)	\$ 116,138	\$ 0
TOTALS:	(\$5,093,167)	\$ 3,005,079	\$1,566,489

3. **Private Funding:** Due to the recession, private funds have been budgeted conservatively at **\$889,591** as compared to \$1,063,450 in FY09-10. Of that, \$401,603, is the unrestricted goal needed to cover costs and create a modest surplus. Our goal for restricted funds is \$487,988, almost all of which has been identified with little risk of not securing.
4. **Community Services Block Grant:** Our regular CSBG allocation is estimated to be **\$360,403** and has been allocated as follows:

Administration	\$ 56,000
Opening Doors	\$ 75,348
Information & Referral	\$ 104,952
Volunteer Coordination, Public Education, Training and Technical Assistance	<u>\$ 124,103</u>
TOTAL:	\$ 360,403

Proposed 2010-2011 Community Action Budget

5. **Salary & Benefits:** A **3% cost of living increase** has been budgeted for all eligible employees as of 7-1-10. Budget includes about a 12% increase in benefit costs as of January 1, 2011.
6. **Administrative Fee:** This budget includes a **10% administrative fee** to programs to provide fiscal, executive, human resource, office management, technology and facilities support.
7. **Agency Schedules:**
 - € Occupancy: due to increase in service & repair costs, the rate has increased from \$26.40 to \$34.00, per square foot, for actual space used at Hillsboro Main.
 - € Admin Rate: No change. Programs budgeted 10% for their admin costs which were determined as follows:
 - IT is based on the number of phones and computers for each program.
 - HR, executive, reception, courier and fiscal based on programs share of actual expenses.
 - Computers: \$102.00 per month per computer
 - Shoretel Desk Phone: \$103.00 per month per phone
 - Offsite Program Offices: \$190.00 per month per *non-Shoretel* phones.
 - Cell phone rate: \$75.00 per month per phone
 - Budgeted 11.5% for Social Security and Unemployment taxes.

Program Codes	Department Program	2010-2011 Contract Revenue	Admin Allowed	Admin Available
Administration				
410	CSBG - 15% Allowance of Total Revenue	\$56,000.00	100%	\$ 56,000
913	Court Reimbursement	\$3,000.00	100%	\$ 3,000
	Total	\$59,000.00		\$ 59,000
Resource Development				
710	Corporations Unrestricted	\$70,000.00	100%	\$ 70,000
710	Foundations Unrestricted	\$20,000.00	100%	\$ 20,000
710	UW Other	\$20,000.00	10%	\$ 2,000
710	Individuals Unrestricted	\$160,000.00	100%	\$ 160,000
710	Organizations Unrestricted	\$7,500.00	100%	\$ 7,500
710	County-SIP	\$100,500.00	0%	\$ 500
410	CSBG Transfer	\$124,103.00	0%	\$ -
	Total	\$502,103.00		\$ 260,000
Early Childhood Development				
102	Federal Grant	\$3,281,143.00	10%	\$ 328,114
102	State Grant ODE	\$3,380,967.00	10%	\$ 338,097
104	State EHS	\$101,182.00	10%	\$ 10,118
105	Early Headstart	\$1,076,319.00	10%	\$ 107,632
106	Federal Training	\$62,630.00	10%	\$ 6,263
106	State Training	\$84,831.00	10%	\$ 8,483
109	DHS Child Care	\$587,466.00	10%	\$ 58,747
111	USDA	\$355,000.00	10%	\$ 35,500
532	ARRA HS EHS EXP	\$242,546.00	10%	\$ 24,255
	Total	\$9,172,084.00		\$ 917,208
Child Care Resource & Referral (CCR&R)				
220	CCD	\$296,860.00	10%	\$ 29,686
221	DHS	\$97,554.00	10%	\$ 9,755
222	WA CNTY Commission	\$21,850.00	10%	\$ 2,185
223	Program Fees	\$75,000.00	100%	\$ 75,000
226	INTEL	\$158,000.00	10%	\$ 15,800
	Total	\$649,264.00		\$ 132,426
Opening Doors				
242	Tuality Health Care	\$10,000.00	10%	\$ 1,000
242	Tuality Health Alliance	\$10,000.00	10%	\$ 1,000
242	Legacy Meridian Park Medical Foundation	\$15,000.00	10%	\$ 1,500
242	Legacy Health Systems	\$15,000.00	10%	\$ 1,500
242	Providence St. Vincent	\$15,000.00	10%	\$ 1,500
242	Care Oregon	\$10,000.00	10%	\$ 1,000
244	Oregon Health Dept. Mothers Care	\$15,935.00	10%	\$ 1,594
245	WA CNTY Commission Healthy Start	\$395,990.00	10%	\$ 39,599
510	CSBG ARRA OD	\$14,000.00	10%	\$ 1,400
440	CSBG Transfer	\$75,348.00	0%	\$ -
	Total	\$576,273.00		\$ 50,093
Homeless Services				
330	Emergency Housing Account EHA	\$236,226.00	10%	\$ 23,623
331	State Homeless Assist. Program SHAP	\$131,086.00	10%	\$ 13,109
332	Emergency Shelter Grant ESG	\$88,350.00	5%	\$ 4,418
334	Shelter Bridges to Housing/Legacy	\$53,721.00	10%	\$ 5,372
335	Hillsboro School Dist McKinney Homeless	\$44,000.00	5%	\$ 2,200
336	CDBG Waitlist	\$16,667.00	0%	\$ -
337	WA CNTY Safety Levy	\$177,558.00	100%	\$ 177,558
337	Corp/Foundations-Restricted	\$15,000.00	100%	\$ 15,000
337	Individuals-Restricted	\$4,000.00	100%	\$ 4,000
339	Shelter NPF Bridges to Housing/Phase II	\$45,220.00	10%	\$ 4,522
522	ARRA Shelter HPRP Prev Data	\$5,991.00	5%	\$ 300
523	ARRA Shelter HPRP Prev CM	\$169,882.00	5%	\$ 8,494
524	ARRA Shelter HPRP Rehous Data	\$5,991.00	5%	\$ 300
525	ARRA Shelter HPRP Rehous CM	\$128,432.00	5%	\$ 6,422
	Total	\$1,122,124.00		\$ 265,316

Program Codes	Department Program	2010-2011 Contract Revenue	Admin Allowed	Admin Available
Transitional Housing				
342	SAFAH HUD	\$165,219.00	5%	\$ 8,261
344	HSP	\$46,273.00	10%	\$ 4,627
345	LIRHF	\$23,666.00	7%	\$ 1,657
347	Sunshine Lady Foundation	\$17,000.00	0%	\$ -
349	Washington County	\$26,000.00	0%	\$ -
349	Corp/Foundations Restr	\$65,402.00	0%	\$ -
512	CSBG ARRA HOUSING	\$63,263.00	0%	\$ -
513	CSBG ARRA HOUSING HELP	\$15,519.00	0%	\$ -
	Total	\$422,342.00		\$ 14,545
Emergency & Energy Needs				
350	WA CNTY General	\$30,000.00	10%	\$ 3,000
350	Corp/Foundations Restr	\$4,000.00	10%	\$ 400
351	FEMA/EFSP	\$278,496.00	2%	\$ 5,570
352	WESTCO	\$25,000.00	0%	\$ -
352	City of Forest Grove	\$5,000.00	10%	\$ 500
353	City of Tigard	\$5,000.00	10%	\$ 500
353	City of Tualatin	\$2,000.00	10%	\$ 200
353	Neighborshare Emergency Fund	\$2,000.00	10%	\$ 200
357	Hillsboro Emergency Fund	\$2,000.00	10%	\$ 200
357	City of Hillsboro-EN	\$10,000.00	10%	\$ 1,000
359	WA CNTY CDBG Emergency Needs	\$30,000.00	0%	\$ -
390	Low Income Energy Assistance	\$1,606,488.00	8%	\$ 120,487
391	OR Energy Assistance	\$2,513,693.00	10%	\$ 251,369
392	OLGA	\$43,715.00	5%	\$ 2,186
	Total	\$4,557,392.00		\$ 11,570
Information & Referral				
362	City of North Plains	\$1,000.00	10%	\$ 100
362	I&R Directories	\$4,000.00	100%	\$ 4,000
365	211 Info - UW	\$45,248.00	10%	\$ 4,525
368	I&R OEAP E2C2	\$41,198.00	10%	\$ 4,120
460	CSBG Transfer	\$104,952.00	0%	\$ -
	Total	\$196,398.00		\$ 12,745
Weatherization				
371	LIEAP Weatherization	\$652,361.00	8%	\$ 52,189
372	Rebates	\$225,000.00	10%	\$ 22,500
373	Department of Energy	\$234,669.00	10%	\$ 23,467
374	Bonneville Power Administration	\$22,648.00	6%	\$ 1,359
375	CDBG Weatherization-Self Help	\$25,000.00	0%	\$ -
376	CDBG Weatherization-Comp	\$20,000.00	0%	\$ -
377	ECHO	\$973,616.00	10%	\$ 97,362
378	ECHO EE	\$178,519.00	10%	\$ 17,852
520	ARRA DOE WX	\$904,369.00	5%	\$ 45,218
	Total	\$3,236,182.00		\$ 259,947
Grand Total		\$20,493,162.00		\$1,982,848.90
514 ARRA CCF SUMMER MEALS		\$16,496.00		
Adjusted Grand Total		\$20,509,658.00		
Total from 2010-11 Budget		\$20,509,658.00		
Difference between adjusted grand total and 2010-11 budget		\$0.00		
United Way Total		\$65,248.00		
CSBG Total		\$360,403.00		
CSBG ARRA Total		\$109,278.00		

CAO-SUMMARY
05/09/10

Community Action Organization
2010-2011 Budget
Board Approved 6/10/2010

	Early Childhood Education 2011	Child Care R & R 2011	Opening Doors 2011	Homeless Services 2011	Transitional Housing 2011	Energy & Emergency Needs 2011	Information & Referral 2011	CSBG 2011	Resource Development 2011	Administration 2011	Total	09-10 Board Approved Budget	FY 10 - FY 11 Adjusted Budget Difference
Revenue													
Government Revenue													
Federal	4,662,638	0	15,935	0	165,219	278,496	0	0	0	0	5,122,288	5,489,791	-367,503
CSBG	0	0	75,348	0	0	0	104,952	56,000	124,103	0	360,403	0	360,403
State	4,509,446	394,414	14,000	367,312	148,721	7,086,363	41,198	0	0	0	12,561,454	13,707,573	-1,146,119
Local	0	21,850	395,990	636,871	26,000	170,715	1,000	0	0	0	1,252,426	1,136,675	115,751
Total Government Revenue	9,172,084	416,264	501,273	1,004,183	339,940	7,535,574	147,150	56,000	124,103	0	19,296,571	20,334,039	-1,037,468
Private Revenue													
United Way	0	0	0	0	0	0	0	0	20,000	0	20,000	107,700	-87,700
Contributions	0	0	0	4,000	0	29,000	0	0	160,000	0	193,000	183,900	9,100
Corporations & Foundations	0	159,000	75,000	113,941	82,402	4,000	45,248	0	198,000	0	676,591	980,145	-303,554
Total Private Revenue	0	159,000	75,000	117,941	82,402	33,000	45,248	0	378,000	0	889,591	1,271,745	-382,154
Income													
Fees / Sales	0	75,000	0	0	0	0	4,000	0	0	0	79,000	80,745	-1,745
Reimbursements	0	0	0	0	0	225,000	0	0	0	3,000	228,000	300,000	-72,000
Total Income Revenue	0	75,000	0	0	0	225,000	4,000	0	0	3,000	307,000	380,745	-73,745
Total Revenue	9,172,084	649,264	576,273	1,122,124	422,342	7,793,574	196,398	56,000	502,103	3,000	20,493,162	21,986,529	-1,493,367
Other Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Combined Revenue	9,172,084	649,264	576,273	1,122,124	422,342	7,793,574	196,398	56,000	502,103	3,000	20,493,162	21,986,529	-1,493,367
Expenses													
Employee Costs	6,237,224	410,233	481,560	551,806	228,976	1,440,900	161,209	0	244,577	1,477,286	11,233,771	11,105,508	128,263
Supplies	109,458	5,500	3,724	2,197	0	29,793	896	0	23,700	46,500	221,758	384,767	-163,009
Professional Costs	152,608	0	0	0	0	0	0	0	0	272,904	425,512	600,196	-174,684
Communications	116,867	31,424	13,840	13,836	4,836	59,304	9,385	0	40,330	102,500	392,322	334,902	57,420
Transportation & Travel	102,171	11,000	15,000	6,500	8,900	18,000	2,401	0	5,675	28,000	197,947	199,147	-1,300
Marketing	5,282	700	1,000	500	0	5,000	0	0	9,950	700	23,132	29,344	-6,212
Occupancy	431,588	23,193	6,056	32,597	5,927	47,574	8,908	0	19,346	154,000	729,189	803,738	-74,549
Other Rents	195,279	2,654	900	0	0	55,416	0	0	0	162,924	417,173	481,086	-63,913
Insurance	31,197	0	1,000	2,000	0	18,000	0	0	0	51,600	103,797	114,601	-10,804
Repair & Maintenance	53,147	0	0	1,500	0	5,000	0	0	0	160,659	220,306	77,430	142,876
Miscellaneous Expenses	145,473	54,349	4,500	4,500	0	34,530	2,100	0	22,309	236,780	504,541	482,992	21,549
Capital Outlay	81,849	0	0	0	0	0	0	0	0	0	81,849	103,409	-21,560
Client Expenses	593,096	46,286	0	424,507	142,653	5,254,086	2,364	0	100,500	0	6,563,492	7,668,539	-1,105,047
Administrative Charges	916,845	64,925	48,693	127,725	31,050	625,390	9,145	56,000	23,891	-2,103,664	0	180,405	-180,405
Total Expenditures	9,172,084	650,264	576,273	1,167,668	422,342	7,792,993	196,398	56,000	490,478	590,189	21,114,689	22,566,064	-1,451,375
Expense Transfers: CSBG	0	0	0	0	0	0	0	0	0	0	0	-112,844	112,844
Expense Transfers: Other	0	-1,000	0	-45,544	0	581	0	0	0	-587,189	-633,152	-471,447	-161,705
Adjusted Expenditures	9,172,084	649,264	576,273	1,122,124	422,342	7,793,574	196,398	56,000	490,478	3,000	20,481,537	21,981,773	-1,500,236
Change in Net Assets	0	0	0	0	0	0	0	0	11,625	0	11,625	4,756	6,869
End of Year Net Assets	0	0	0	0	0	0	0	0	11,625	0	11,625	4,756	6,869