



Head Start Weekly Bulletin



News and Info for Head Start

Week of February 3, 2010

1. Trainings are listed on page 2 of this bulletin
2. The mandatory Blood Borne Pathogens Training will be held at Metzger on Friday, February 5th at 3:15pm. This is for any staff that has not completed this training. If you cannot attend and have not completed this training, you must do so online at www.saferesponse.com as soon as possible.--Shauna Sauer Health Coordinator
971.563.8003
3. REFRIGERATOR TEMPERATURE/CLASSROOM SANITIZER CHECK LOG:
While conducting CACFP site visits it has been apparent that several sites are not completing the Refrigerator Temperature/Classroom Sanitizer Check Log.
The refrigerator temperature must be checked and recorded weekly if the site is storing snacks. For sites that are storing meals, the refrigerator temperature must be checked daily. If the refrigerator temperature exceeds 40 degrees the Food Service Coordinator (Vicki Ware) should be contacted at 503-693-3281.
If the classroom is using bleach to sanitize, the solution should be changed and tested daily with Chlorine Test Strips. Other sanitizers and disinfectants must be tested weekly with Quaternary Test Strips. A check mark indicates that the sanitizer solution has been tested OK. When the form is completed, send the form to the Food Service Coordinator at the CA Central Kitchen. Forms are located in the HS Drive/Common/Forms 09-10/CACFP-Food Service/Refrigerator Temperature Log. Val Laws
4. To all Head Start Teacher Aides, there will be a lecture on "How to Talk to Kids" on February 19th 2010 from 8:30a-10:30a at the Beaverton Community Center. - Lori Balch
5. Congratulations to Karen Amezcua for successfully passing her test to be a certified school bus driver. Karen is assigned to the CF Tigard route, if you see her driving a yellow school bus give her a wave and a thumbs up!
Tony Sinclair, Head Start Transportation Supervisor

6. With Elaine out, Liz Illiafar is handling the Sub scheduling. Please direct any questions or requests for subs to Liz at 971-563-7993. Also, please pass this information to your teachers so they know who to contact if they need coverage (sick, vacation, training, etc). Please remind the subs to send their timesheets to Liz at BCDC. Thanks, Cilicia

TRAININGS

DATE	DESCRIPTION	ADDRESS	TIME	EHS or HS	COMMENTS
2/5/2010	Blood Borne Pathogens	10255 SW Lincoln Tigard, OR 97223	3:15 p.m.	All staff that has not completed this training	Shauna Sauer
2/19/2010	"How to talk to Kids"	12350 SW 5th St Beaverton, OR 97005-2819	8:30a TO 10:30a	Head Start Teacher Aides	Dolores McNee
2/24/2010	ASQ-3 Training	CA Conference room	9a-11a Or 2p-4p	Early Head Start staff	Penny Kellogg