

MEMO

December 5, 1979

TO: Pat Amedeo Betty Maudlin
Bob Oliver Lee Johnson
Jim Russell Shirley Woodrow
Jackie Winters Glenna Hayden
Kay Toran

FROM: Denny Miles

RE: The Atiyeh administration after one year.

Much like the need to provide information to the media following the first 100 days of the Governor's administration, we are fast approaching another landmark. January 8th is the first anniversary of this administration, and it will be a time for evaluation of just what we have accomplished.

The Governor will have many requests from the media for special in depth interviews, in deed he has about a dozen scheduled already for the period around the first of the year. In addition a major "State of the State" address is being planned for the Portland area on January 4th.

All of this will call for some help from each of you.

A brief summary of activities in your assigned area including the "thrills of victory" and the "agonies of defeat" is essential for the preparation of the speech and for the Governor to review prior to his many interviews. Please just list specific subjects and add a few critical points to each subject. This will allow the Governor to select areas of interest to emphasize.

The speech is already being drafted, and some of the interviews are scheduled for Christmas time, so our deadline is about 10 or 15 days from now. Most of the material you provide will have to be sorted and edited, so try to have something on my desk by Friday December 14th.

NOTE: Attached is a summary of news releases for the year. Some of these subjects may help to remind you of an important area for your report.

dm

cc: Larry Sturholm