



BOARD RETREAT

Friday, February 17, 2006

8:30 a.m.-3:30 p.m.

At the Hillsboro Civic Center, Rm. C113c

150 SW First, Hillsboro

Free parking available at 300 SW Main

AGENDA

- 8:30 Gathering and Refreshments
- 8:45 Welcome and Opening Remarks – *Leslea Smith and Jerralynn Ness*
Introduction of Kay Sohl, Facilitator
- 9:00 Discussion and Recommendation on Ownership of Hillsboro Multi Service
Center – *Kay Sohl*
- 11:00 Board Survey Results – *Kay*
- 12:00 – 12:45 Lunch Break
- 12:45 Board Goal Setting - *Kay*
- 2:15 Head Start Presentation – *Marilyn Harrison*
- 3:15 Wrap up - *Kay*
- 3:30 Adjourn

Natalie's cell phone: 971-563-1872

Jerralynn's cell phone: 971-563-1854

Board of Directors Annual Retreat – *excerpt from minutes*

February 17, 2006 / 8:30-3:30

Hillsboro office

Facilitator: *Kay Sobl, Executive Director, TACS*

Board Survey Results and Goal Setting

Kay described results of the survey as presenting a “strong, not perfect, picture”.

- Very high confidence in the success of the organization
- Very high confidence in service delivery and in management
- High ratings for public awareness
- 6 out of the 11 respondents rated the Board as “*somewhat effective*”
- Board satisfaction was evenly split between “satisfied” and “extremely satisfied”.
- Almost all felt they used their capacity
- Ratings indicate a high level of understanding CA’s financial health, and of the financial choices faced currently

In follow up, Kay asked “what would you hope the Board will have accomplished 1 year from now?” The following goals were identified:

1. Achieve financial stability and eliminate agency deficit.
Lead: Finance Committee
2. Resolve building ownership issues and implement plan.
Lead: Task force comprised of Leslea Smith (convener), Cathy Stanton, Dana Galaxy, Dick Schouten, Doug Nichols, Kevin Aguirre, and Leroy Bentley.
3. Complete Issues of Poverty update, adding a 7th premise on early childhood, and clarify Community Action’s response.
Lead: *Strategic Planning Committee*
4. Complete agency succession plan and implement.
Lead: *Executive Committee*
5. Increase Board’s understanding of poverty issues, agency’s programs and unmet needs. (Suggestion: hold a Board retreat with a program focus.)
Lead:
6. Board members are more effective in sharing Community Action messages and linking them with their constituencies as well as the legislature.
Lead:
7. Each Board member has identified specific areas of interest to contribute expertise.
Lead:
8. Board helps find unrestricted funds.
Lead:
9. Assess facility needs and client access issues for South & East county
Lead:



Draft Board Goals

January 2006-June 2007

as identified at annual Retreat

Strategic Plan	Board Goals
II.d.3. <i>or a new Goal IV.</i>	1 Achieve financial stability and eliminate agency deficit. Lead: Finance Committee
II d.1. <i>or a new Goal IV.</i>	2 Resolve building ownership issues and implement plan. Lead: <i>Task force comprised of Leslea Smith (convener), Cathy Stanton, Dana Galaxy, Dick Schouten, Doug Nichols, Kevin Aguirre, and Leroy Bentley.</i>
I.a.1.	3 Complete Issues of Poverty update, adding a 7 th premise on early childhood, and clarify Community Action's response. Lead: <i>Strategic Planning Committee</i>
2.d.4. <i>or a new Goal IV.</i>	4 Complete agency succession plan and implement. Lead: <i>Executive Committee</i>
III. b.	5 Board members are more effective in sharing Community Action messages by increasing Board's understanding of poverty issues, agency's programs and unmet needs. (Suggestion: hold a Board retreat with a program focus.) Lead: <i>Resource Development</i>
	6 Board members apply specific areas of interest to contribute expertise and help find unrestricted funds. Lead: <i>Resource Development</i>