

WASHINGTON COUNTY COMMUNITY ACTION ORGANIZATION

ANNUAL
REPORT
1984



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WCCAO'S MISSION STATEMENT

Washington County Community Action Organization, Inc. (WCCAO) is locally controlled by a Board of Directors with diverse socio-economic backgrounds. WCCAO's primary mission is to eliminate poverty in Washington County, Oregon.

Until poverty is eliminated WCCAO will provide programs and services that will attempt to lessen its adverse effects on economically disadvantaged persons. To accomplish this mission, WCCAO will initiate programs and expend resources in the following areas:

1. **LIAISON:** Serve as a liaison between the poverty community and local, state, federal governmental units, and other agencies.

2. **COMMUNITY SERVICES:** Provide to economically disadvantaged residents, human services that are not adequately available from governmental units, religious entities, or other agencies.

3. **COMMUNITY SELF-RELIANCE:** Organize and develop innovative anti-poverty programs that can be operated by community groups. Provide the necessary technical assistance in community organization, program development, grant writing, and management to ensure the survival of these programs.

4. **ADVOCACY:** Advocate on the individual, program, institutional, or societal level on behalf of economically disadvantaged persons.



WASHINGTON COUNTY COMMUNITY ACTION
ORGANIZATION

245 SE Second, Hillsboro, Oregon 97123

A LETTER TO OUR FRIENDS—

Over the past few years the number of Washington County residents feeling the pinch of difficult economic times who have turned to WCCAO for help has increased dramatically. WCCAO has maintained its commitment to respond to the needs of our economically disadvantaged neighbors and has done so with fewer resources. During 1984 we have been encouraged by a marked increase in support from all sectors—public, private, and voluntary. These increased resources have made it possible for WCCAO to contribute to the overall health of our community through the continued provision of quality services and the initiation of new and desperately needed programs.

In recognition of the serious economic stresses, WCCAO received special emergency and Jobs Bill funding to assist low income families who had increased food, shelter and heating needs. The WCCAO Head Start Program received an expansion grant to open up a Center in Hillsboro. Our VISTA Volunteer project grew from an all time low of five volunteers to ten volunteers. Washington County Gleaning and Tualatin Valley Food Center requested official sponsorship by WCCAO to provide them with administrative support and stability so their volunteers could concentrate on providing services.

During 1984, with Community Development Block Grant Funds, WCCAO purchased and renovated a facility which has become the Washington County Volunteer Center. This Center was completed and is the home of Tualatin Valley Food Center/Christmas Clearing Bureau, Washington County Gleaning, Washington County Wood CoOp, Retired Senior Volunteer Program and our VISTA Project. We are proud of this Center and the projects it houses and look forward to increased volunteer involvement and more cost effective and efficient service delivery.

Realizing that employment and training continues to be one of the major needs of low income families, WCCAO worked with a coalition of community representatives to develop a proposal for a Summer Youth Employment Project. The Multnomah-Washington Private Industry Council awarded WCCAO \$416,067 in Job Training Partnership Act funds to provide, through five sub-contractors, summer employment and training services for disadvantaged youth.

While economic conditions continue to be hard on low and moderate income families and social service providers, WCCAO remains a healthy and stable organization committed to relieving the insidious effects of poverty on families while at the same time striving to break the cycle of poverty in Washington County.

WCCAO recognizes that its accomplishments and continued ability to meet increased and emerging needs would not be possible without the support and co-operation of hundreds of volunteers, our multitude of contributors and numerous organizations. On behalf of the Board, our low-income clients and the staff, WCCAO extends a most sincere thanks to all of you who have helped.

Sincerely,

Denzil Scheller, Chairperson
WCCAO Board of Directors

Sincerely,

Jerralynn Ness
Executive Director

WCCAO BOARD OF DIRECTORS 1983-84

CHAIRPERSON

Denzil Scheller
Building Contractor

VICE-CHAIRPERSON

Claire Weddle
West Tuality Child Care
Services, Inc.

TREASURER

Sara Packer
A Child's Place/Un Lugar
Para Ninos

SECRETARY

Jose Solano
Migrant Education

LOW-INCOME SECTOR REPS.

Bill Buskirk
Tualatin Valley Food Center
Ray Hertel—Alternate

Ray Hickman
North Plains Senior Center
Wayne Van-Houtin—Alternate

John G. Jensen
Hillsboro Senior Center
William E. Gunn—Alternate

Donna Kintz
Wash. Co. Energy Coalition
Elizabeth Anderson—Alternate

Sara Packer
A Child's Place/Un Lugar
Para Ninos
Linda Stiles—Alternate

Diana Stotz
Oregon Human Development
Corp.
Jose Estrada—Alternate

Marge Wells
Wash. Co. Gleaning, Inc.
Glenn Irvin—Alternate

PUBLIC SECTOR REPS.

Larry Chambreau
Hillsboro City Council
Justina Thomas—Alternate

Larry Cole
Beaverton City Council
Forrest Soth—Alternate

John Meek
Wash. Co. Board of Comm.
Bruce Thomson—Alternate

W.G. Paterson
Mayor, City of Forest Grove
Ora Faye Thogerson—Alt.

Nancy Ryles
Senator
Joan Johnson—Alternate

Al Young
State Rep. District #5
Jan Young—Alternate

Honorable Les AuCoin
Congressman
Ex-Officio Member
Keven Smith—Alternate

PRIVATE SECTOR REPS.

E.N. "Al" Foltz
Tektronix, Inc.

Charles R. McClellan
Portland General Electric
Dale D. Halm—Alternate

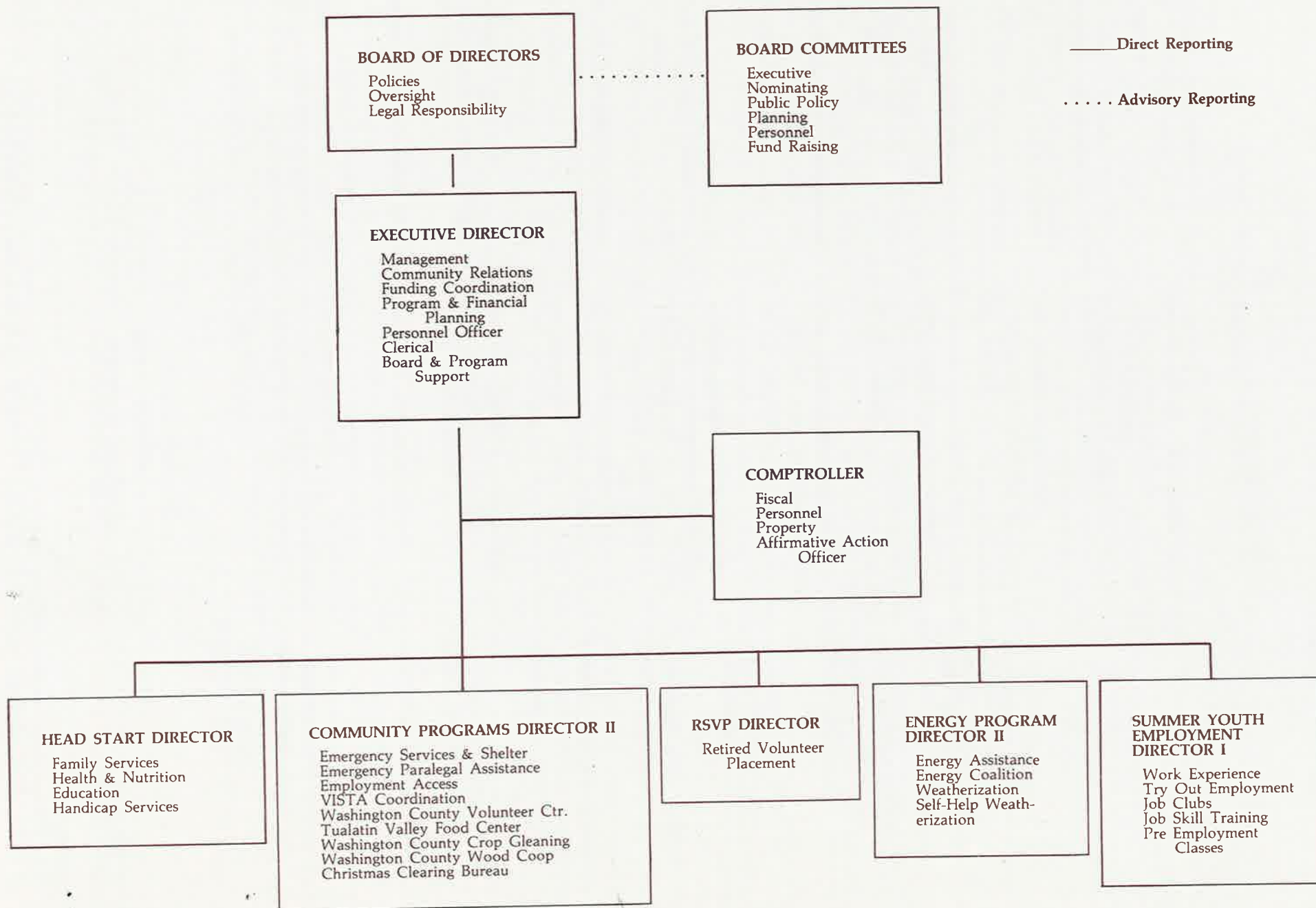
Denzil Scheller
Building Contractor

John Sellers
Private Consultant

Jose Solano
Migrant Education
Mary Francis Cowan—Alt.

Claire Weddle
West Tuality Child Care
Services, Inc.

WCCAO DISTRIBUTION OF DUTIES



FUNDING SOURCES 1983—1984¹

GRAND TOTAL \$2,610,403²

LOCAL SOURCES

| | |
|--|---------------|
| DONATIONS FROM CHURCHES AND OTHER SOURCES | \$21,000 |
| UNITED WAY | \$53,828 |
| LOCAL GOVERNMENTS | \$53,860 |
| JTPA CONTRACT | \$420,466 |
| OREGON FOOD SHARE | \$16,200 |
| CDBG BLOCK GRANT | \$377,112 |
| TOTAL | \$942,466 |

STATE SOURCES

| | |
|---|-----------------|
| LOW-INCOME ENERGY ASSISTANCE | \$769,727 |
| LOW-INCOME WEATHERIZATION | \$268,599 |
| S.C.S.P. BLOCK GRANT . . . | \$167,480 |
| EMERGENCY FOOD AND SHELTER | \$8,851 |
| TOTAL | \$1,214,657 |

FEDERAL SOURCES

| | |
|---|---------------|
| DEPT. OF HEALTH & HUMAN SERVICES | \$395,305 |
| ACTION | \$38,463 |
| U.S.D.A. | \$19,512 |
| TOTAL | \$453,280 |



1. Un-Audited.

2. Does not include donated food, crops, clothes, space or volunteer hours valued at over \$700,000.

COMPREHENSIVE EMERGENCY SERVICES

EMERGENCY SHELTER HOME

Temporary housing is provided to homeless families and individuals, in addition to providing guidance in goal setting, problem solving and self-evaluation. The Counselors are available to support residents, as well as assist them in locating permanent housing and employment.

Accomplishments

*421 families, representing 676 individuals were provided emergency housing for a total number of 4,220 bed days.

*Residents donated \$8,028.18 worth of volunteer hours and goods.



EMERGENCY SERVICES

Emergency Services counselors assist both resident and non-resident low income people having emergency needs related to food, clothing, housing, finances, utilities, transportation, medical problems and so on. After assessing the needs and working with the client in solving problems related to their situation, clients may be provided with information resources. If no other resource is available the Counselor will try to help through small loans, a food box, advocacy or referral. In order to engender self-sufficiency and self-worth, a priority is placed on giving information and support that will help people deal with and solve problems themselves.

Accomplishments

- *3,496 families representing 11,232 individuals received assistance with 10,527 different emergency problems.
- *\$14,243.65 was given in emergency loans to 529 of the above families, helping 1,710 individuals. These families paid back \$3,344.98 in cash, volunteer time or donation of goods.
- *100 families were given \$15,335.67 through the Federal Emergency Rental and Mortgage Assistance Program Funds.
- *607 food boxes were provided during the evenings and over the weekends when other food closets were closed down.

EMPLOYMENT ACCESS

Planning began for the development of an Employment Access Project, which was initiated through a VISTA volunteer placement. This project will include a Skills & Jobs Exchange resource, weekend Employment Workshops, and discussion sessions led by Emergency Services Counselors and the development of four day Work-Life Planning Workshops for clients and residents.

EMERGENCY PARALEGAL ASSISTANCE (HOTLINE)

Paralegal staff provide technical advice, assistance and representation for people who are having difficulties understanding, interpreting, or receiving assistance through Food Stamps, Welfare and Social Security programs. Staff may handle client problems through one simple phone contact or may represent the client in cases lasting a year.

During FY '83—'84, the number of chronically mentally ill clients needing help protecting their Social Security disability benefits rose steadily.

Hotline staff continue to respond to this need by attending training to conduct Social Security disability hearings, receiving technical support from Oregon Legal Services and by working cooperatively with Washington County Mental Health in representing their clients.

Accomplishments

- *1,344 families representing 3,954 individuals were given paralegal assistance with problems related to Welfare, Food Stamps and/or Social Security.
- *83 families, representing 221 individuals, were given legal representation.

THE ENERGY PROGRAM

The Energy Program is comprised of four energy-related projects: ENERGY ASSISTANCE, ENERGY ADVOCACY, SELF-HELP WEATHERIZATION and WEATHERIZATION. The overall goal of the Energy Program is to assist low-income people in the acquisition of affordable energy. Each project contributes to that goal in a different way.

ENERGY ASSISTANCE

Funded primarily through the Low-Income Energy Assistance Program (LIEAP), which is a block grant to the State of Oregon, the Energy Assistance Program provides eligible clients with assistance in meeting their energy needs. Clients are not only helped directly with meeting their fuel costs but are given emergency aid and are informed of current applicable utility policies and energy conservation techniques

Accomplishments

- *3,802 households received \$708,720 in regular LIEAP allocations.
- *224 households received \$30,369 in emergency LIEAP allocations.
- *181 households received \$10,430 in Gas Assistance Program (GAP) allocations.
- *72 clients were referred to the Smoke Detector Program, Washington County Fire District number 1.
- *All clients received information on utility consumer rights, energy conservation, weatherization, self-help weatherization and the wood co-op. This information was made available in Spanish, Laotian, Cambodian and Vietnamese languages.

ENERGY ADVOCACY

The Energy Advocacy Program is commonly referred to as Washington County Energy Coalition, which is the official name of the community based group whose overall goal is to involve disadvantaged individuals in decisions impacting access to affordable energy. This goal is accomplished through recruiting members and training them in leadership skills, issue identification and strategy development. They are also taught how to educate others in these skills and how to network with other groups locally and statewide.

Accomplishments

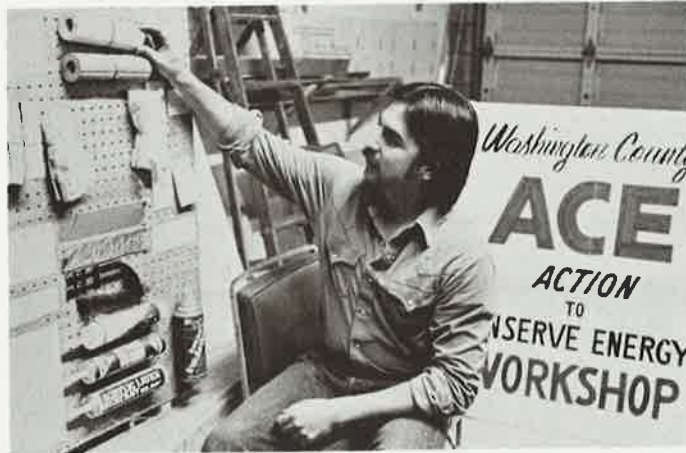
- *Participated successfully in the decision making process impacting four access issues: The Phone Bill of Rights, Service Limiters, Deposit Issue, and Citizen Utility Board.
- *Received a \$2,500 grant from the United Church of Christ Hunger Fund.
- *OTHER ACTIVITIES: Provided testimony at hearings, talked with church and community groups, gained a great deal of media coverage, provided training to low-income individuals and church groups and published newsletters.

SELF-HELP WEATHERIZATION

Funding for this project comes through the HUD Community Development Block Grant with the additional resource of a VISTA. The overall project goal is to enable low and moderate income people to decrease their energy costs through training in conservation techniques and application of low-cost/no-cost weatherization materials to their homes.

Accomplishments

- *Presented 19 weatherization/energy conservation workshops.
- *62 households weatherized by workshop participants.
- *Produced 3 video productions for educational and promotional purposes.



WEATHERIZATION

Overall goal of the Weatherization Program is to save energy and lower the fuel costs of low-income residents of Washington County. Funding for the program comes primarily from the U.S. Department of Energy and the weatherization set-aside from the LIEAP State block grant. Additional funds in the form of rebates and reimbursements come from the Community Development Block Grant and the Oregon Department of Energy State Home Oil Weatherization Program. Measures used to weatherize qualified households include weather-stripping, caulking, glazing, attic and floor insulation, storm windows and necessary minor repairs.

Accomplishments

- *Weatherized 218 households.
- *Recruited volunteers to work in the program (120 hours).
- *Significantly increased program efficiency.
- *Began efforts to acquire donated materials, equipment and tools from the community.



HEAD START



Head Start serves four and five year old low-income children and their families in a learning experience that includes pre-school education, health care and social services. Head Start involves children in a center-based program three days each week with teachers and/or family advocates making monthly home visits. Head Start places a major emphasis on parental involvement, encouraging parents to serve as aids in the classrooms, to help plan curriculums and to participate in program decision-making on the Head start Policy Council.

During the 1983-1984 school year additional funding was received to add a new center for thirty-six children in Hillsboro. Three other Head Start Centers are located in Beaverton, Cornelius, and Sherwood each serving thirty-six children.

Accomplishments

- *163 low-income children were provided Head Start services.
- *381 volunteers worked with Head Start children and families.
- *154 children received physical exams.
- *144 children received dental exams.
- *34 children received speech therapy.
- *119 families received social services through Head Start.
- *52 handicapped children received a head start.

SUMMER YOUTH EMPLOYMENT PROGRAM

WCGAO co-ordinated with a coalition of youth organizations and representatives from the education community to develop a proposal for Job Training Partnership Act funds for the employment, training and remedial education of disadvantaged youth in Washington County. The Multnomah-Washington Private Industry Council awarded these funds to WCCAO, as the administering entity. WCCAO, in turn, subcontracted with the Oregon Human Development Corporation, Beaverton School District, and the Tigard, Beaverton and Forest Grove Youth Services Centers to provide direct services.

Accomplishments

- *400 disadvantaged youth received employment and training services.
- *300 of these youth were placed into employment situations.
- *50 of these youth received job skills training in the fields of hot food, electronics and retail sales trades.

RETIRED SENIOR VOLUNTEER PROGRAM

The Retired Senior Volunteer Program creates meaningful volunteer opportunities for persons of retirement age to participate in the life of their communities. RSVP matches the interests of senior volunteers with the needs of private, non-profit and public agencies or organizations in Washington County.

Accomplishments

- *133 volunteers donated 24,000 hours of volunteer time to senior centers, Community Corrections, Red Cross, Taulity Hospital, Nursing Homes, schools, craft stores, and Youth Services. At minimum wage, these donated hours equal \$80,400 of service.



WASHINGTON COUNTY VOLUNTEER CENTER

Over the years, WCCAO has provided administrative and developmental support to a variety of volunteer and volunteer self-help programs. WCCAO coordinated with five of these programs to develop a proposal for Community Development Block Grant funds to purchase desperately needed warehouse and office space. In recognition of the valuable service provided by these volunteer efforts, Washington County awarded funds to WCCAO to be used to purchase and renovate a facility known as the Washington County Volunteer Center. This Center was completed during the summer of 1984 and has become the new home of Tualatin Valley Food Center/Christmas Clearing Bureau; Washington County Crop Gleaning; Washington County Wood CoOp; Retired Senior Volunteer Program; and the VISTA Program. An Advisory Board comprised of representatives of each of the involved programs donated numerous hours of their time to assist WCCAO with this project and to assure it's success.

TUALATIN VALLEY FOOD CENTER

Tualatin Valley Food Center is a county wide food distribution network which exists to coordinate the solicitation, storage, and distribution of donated foods. The Food Center is now serving 43 different agencies throughout Washington County.

Accomplishments

- *TVFC supported 24 emergency food box programs, who distributed 16,553 food boxes which helped 66,913 needy individuals living in the county.
- *TVFC distributed 518,890 pounds of food.
- *The Food Center had 6,302.5 hours of volunteer time donated to the program.
- *In-kind donations worth \$420,692 were received during this fiscal year.
- *Fundraising and private donations of cash brought in \$10,428.46 during the year.
- *Co-sponsored with the Hillsboro Ministerial Association the Christmas Clearing Bureau, which organized and delivered 2,240 christmas baskets to 7,521 individuals in need.
- *Operated as the official USDA Food Commodities distributor for Washington County and distributed 360,978 pounds of food to 33,706 eligible low-income families.



WASHINGTON COUNTY CROP GLEANERS, INC.

Through this volunteer-run crop gleaning project, people harvest fresh fruit and vegetables donated by local growers and distribute the produce to low-income families, seniors and the disabled. The volunteer gleaners also distribute salvageable processed foods to their members.

Accomplishments

- *555 low-income households benefited from the harvest of 124,120 pounds of fruits and vegetables which were donated by 40 growers.
- *Volunteers distributed 90,039 pounds of salvageable foods to member households
- *8,500 volunteer hours were donated.
- *\$2,943 were raised through local efforts.



WASHINGTON COUNTY WOOD CO-OP

Through this volunteer operated project, members cut donated wood and share it with elderly and disabled persons to help meet their wood heating needs.

Accomplishments

- *445 cords of wood were donated to the Wood Co-op and cut and hauled by volunteers.
- *Over 5,129 volunteer hours were donated.
- *133 low-income elderly and disabled households received 284.5 cords of wood.
- *\$3,234 were raised through local fundraising efforts.



VISTA - VOLUNTEERS IN SERVICE TO AMERICA

Washington County Community Action has a contract with ACTION to place VISTA volunteers on projects serving the needs of the disadvantaged.

The Washington County VISTA projects embody both the spirit and the letter of WCCAO's Mission Statement. During 1983-84 nine full time VISTA's were placed in six projects which were designed to respond to a variety of problems faced by low-income residents.

Their accomplishments included improving the organizational structures, operations, and administrative abilities of the following programs:

- *Emergency Meals, which is an on-site hot meal program sponsored by Centro Cultural that serves an average of 45 meals daily at the Cornelius Community Center.
- *Tualatin Valley Food Center, which receives, stores, and distributes donated food to 43 Washington County agencies serving those in emergency need.
- *Washington County Crop Gleaners, which consists of low-income volunteers that harvest and distribute donated surplus crops to the needy.
- *Washington County Wood Cooperative, which utilizes volunteers to cut and donate wood for low-income, elderly and disabled person's heating needs.
- *Self-Help Weatherization, which trains low-income families in weatherization techniques and provides the materials needed to take care of their own weatherization needs.
- *Employment Access Project, which evaluated major agencies serving the employment and training needs of low-income people, including those on public assistance and made recommendations for improvements. In addition, this project helped to develop an employment component to WCCAO's Emergency Services Program and began development of a Community Jobs and Resources Exchange.



1982-83

WCCAO ANNUAL VOLUNTEER AWARDS

At the 1983 annual meeting of Washington County Community Action's Board of Directors, awards were presented to volunteers who were selected for their outstanding service and contributions to WCCAO programs. During this past fiscal year well over 60,000 volunteer hours of service were provided to assure both the delivery of services and the successful operation of programs for those in need.

The Following volunteers were recognized:

- | | |
|---|--|
| 1. EMERGENCY SERVICES & SHELTER HOUSE: | JUAN GUERRA Hillsboro, Oregon |
| 2. ENERGY COALITION: | DR. JACK GARVIN Hillsboro, Oregon |
| | ELIZABETH ANDERSON Tigard, Oregon |
| | VERNIE BETTIS Tigard, Oregon |
| 3. WASHINGTON COUNTY GLEANING: | ANDREA HANKINS Forest Grove, Oregon |
| | MARGE WELLS Hillsboro, Oregon |
| 4. HEAD START: | BEVERLY BOYD Beaverton, Oregon |
| 5. RETIRED SENIOR VOLUNTEERS: | FRANCIS C. BAYNHAM Portland, Oregon |
| 6. TUALATIN VALLEY FOOD CENTER: | WILLIAM "BILL" BUSKIRK Portland, Oregon |
| 7. WASHINGTON COUNTY WOOD CO-OP: | DEAN CARPENTER Glenwood, Oregon |
| 8. WASHINGTON COUNTY ENERGY CONSERVATION: | LINDA DANIELSON Beaverton, Oregon |

The following Certificates of Appreciation were also given:

- | | |
|------------------------|----------------|
| 1. WOOD CO-OP: | GRACE KNEELAND |
| | FRANK KNEELAND |
| 2. EMERGENCY SERVICES: | ROBERTA WARNER |

The following Boards were also recognized:

TUALATIN VALLEY FOOD CENTER, INC. BOARD OF DIRECTORS
RETIRED SENIOR VOLUNTEER PROGRAM ADVISORY BOARD
WASHINGTON COUNTY GLEANING, INC. BOARD OF DIRECTORS
WASHINGTON COUNTY WOOD CO-OP ADVISORY BOARD



WCCAO STAFF FY 1983—1984

HEAD START

Cathy Wise
Director

Nancy Alderman
Marsha Atkins
Nash Araiza
Ray Armstrong
Dolores Bahr
Kevin Bell
Donna Bennington
William Bennington
Sharon Bolmeier
James Boyd
Elaine Burrell
Myrtle Calkins
Susan Christ
Diane Collins
Joanne Cooke
Kimberly Cornell
Charity Dasenbrock
Diana Desimone
Juan Estrada
Rosa Garcia
Etta Hale
Marilyn Harrison
Cheryl Heaton
Lorraine Heller
Etta Hegwood
Joy Kawaguchi
Sandra Kitchen
Remedios Lacy
Maria Elva Lamb
Kristin Ludwig
Margaret McCraney
Patti Merrit
Rachel Molina
Amber Morgan
Phillis Morrison
Patricia Mundlin
Pamela Olanie
Joanne Parker
Kenneth Person
Patricia Person
Anna Picknell
Laura Riley
Jennie Rosales
Louise Schiki
Sharon Schneider
Koukeo Virachith
Lu Walker
Linda Watt
Kalyn Wilson
Yvonne Wood

ADMINISTRATION

Gordon J. Molitor
Executive Director

Holly Freeman
Comptroller

Doris Bates
Irma Jimenez
Pilar Kleier
Betty-Lu Sanders
Sharon Woods

COMMUNITY PROJECTS

Jerralynn Ness
Director

1. **Emergency Services & Shelter**
Jackie Hanes
Miriam Alexander
Susan Burr
T. J. Conley
Beverly Green
John Hamilton
Nibaldo Iriarte
Rosalie LaCuata
Mary Martel
Anita Orozco
Veronica Pacini
Cindy Platt
Alberto Quesada
Michele Ranck
Jose Torres
2. **Welfare Hotline**
Julia Escobedo
Susanne Maxson
3. **Employment Access**
Rebecca Risner
4. **Community Self-Reliance/
Volunteer Center**
Sandy Mead
Gloria Capestany
 - a. **Tualatin Valley Food Center/
Christmas Clearing Bureau**
Val Bozied
Steve Doke
Bill Donley
Vicki Gridley
 - b. **Washington County
Crop Gleaning**
Jan Klumph
Ehla Dreske
 - c. **Washington County
Wood Co-op**
Tina Berntsen-Pecenti
Art Bartelsky
Bev Boyd
5. **Emergency Hot Meals**
Chris Hovey

ENERGY PROGRAM

Pam Banks
Director

1. **Weatherization**
James Barnhart
Linda Burns
Robert Cleary
Mildred Crain
Lloyd Dalton
Stacey Hinds
Jack Keller
David Miller
Richard Reynolds
Robert Richards
Julia Samsa
2. **Self-Help Weatherization**
Steve Lujan
Jack Anliker
Delbert Gridley
3. **Energy Assistance
and Advocacy**
Judy Schilling
 - a. **Energy Assistance (LIEAP)**
Criselda Cruz
Sulema Figueroa
Norma Gonzales
Zelthere Hayes
Isabelle Mendoza
Tanya Morrow
Ismelda Perez
Jane Shapira
Joan Swanson
 - b. **Energy Coalition**
Jackie O'Connor

R.S.V.P.

Gerry Nutt
Director

SUMMER YOUTH EMPLOYMENT

Sylvan "Butch" Crume
Director

Criselda Cruz
Sulema Figueroa
Isabelle Mendoza

**"We make a living by what we get, but
we make a life by what we give."**

WINSTON CHURCHILL